

Chickasaw County Board of Health
July 14, 2023
Meeting Minutes

The Chickasaw County Board of Health met Friday, July 14, 2023, at the Chickasaw County Community Services Building. Cindy Shoemaker, Vice Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Cindy Shoemaker, and Dr. Brinkman. Absent: Toni Friedrich, Jeremy McGrath

Guests present were Lisa Welter, RN, Administrator, Anita Eschweiler, BOH Secretary, Ann Knutson, RN, Assistant Administrator and Andrea Kime, LPN/Environmental Health.

A motion by Knoll, seconded by Dr. Brinkman to approve the agenda. Ayes: Knoll, Shoemaker, and Dr Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to approve June 5, 2023 meeting minutes. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve June 9, 2023 meeting minutes. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

Public Comment: None.

Environmental Health

Andrea updated the board on agency activities for June. Andrea reported no time of transfers, no binding agreements. 22 water tests were completed, 15 septic site evaluations, and 2 well permits. There were no dumping complaints, 5 well plugging, 1 reconstruction, 2 pool inspections, and 1 tattoo inspections. Grant Quarters 1-3 were submitted and paid. The 3-year pumper truck contract was signed.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 78. Medicare 10. Medicaid 25. Referrals 11. Admissions 8. Discharges 10. Failed Admits 3. Unbillable visits 7. Nurse visits 193. Aide visits 260. Homemaker visits 288.

A motion by Knoll, seconded by Dr Brinkman to accept the resignation of Staci Vestel effective June 20, 2023, Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Knoll, seconded by Dr Brinkman to advertise for a part-time/ full-time RN. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to accept the resignation of Rayna Dunn effective July 5, 2023, Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to advertise for a part-time on-call home care aide. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Knoll, seconded by Dr Brinkman to accept the resignation of Jane Wolf effective September 29, 2023. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

Business Operations

Monthly Claims

The claims for public health were \$10,130.44. The mileage claim is \$2,948.87. The total claims are \$13,078.87. Environmental Health claims were \$5,336.61 for a grand total of \$18,415.48. A motion by Knoll, seconded by Dr. Brinkman to approve the claims as presented. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to approve last month's cellphone bill for \$190.50. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Knoll, seconded by Dr. Brinkman to approve the Butler/Bremer bill and the Kwik Trip bill for \$354.32. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to approve the VISA bill for \$300.00. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to approve this month's cellphone bill for \$748.46. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

The public health year ending for revenue was \$1,002,483.08 and expenditures were \$1,249,903.73. The county funding was \$247,420.65.

The environmental health year ending for revenue was \$60,784.99 and expenditures were \$94,566.12. The county funding was \$33,781.13.

Lisa passed out the Conflict-of-Interest Policy for all members to sign.

Public Health

Communicable Disease Update

Lisa reported no communicable diseases in June. There was one dog bite and one cat bite. Lisa informed the board that Health and Human Services is talking about reorganizing Public Health

Grant Update

Anita will send out the grant information once she has completed the June grant billing.

Policies

Lisa presented the documentation policy for the home care aide staff. A motion by Knoll, seconded by Dr. Brinkman to approve the documentation policy for home care aide staff. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

The next Board of Health meeting is August 11, 2023, at 10.00 a.m.

A Motion by Dr. Brinkman, seconded by Knoll to adjourn the meeting at 10:36 a.m. Ayes: Knoll, Shoemaker, and Dr. Brinkman. Absent: McGrath, Friedrich. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator